

Office Of The

BALURGHAT MUNICIPALITY



SOVA MAJUMDER SARANI

BALURGHAT: DAKSHIN DINAJPUR

PH. NO: 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655

E-mail – bmpality@gmail.com / bmpality@hotmail.com

website : www.balurghatpurasava.webs.com

Memo No.:- 3499/G-8

Date:- 06.02.24

NOTTICE INVITING QUOTATION

Sealed quotations are hereby invited from the Bonafied /reputed vehicle owner of this locality for providing 1(one) Scorpio vehicle with good condition on monthly hire charges basis excluding fuel & lubricants to this Municipality for official purpose. The quotationers will submit their updated Trade licence ,Pan Card,GST,P.Tax etc along with their quotation and also submit the original papers in respect of said vehicle to this office within 15(Fifteen)days from the date of issuance of work order . The quotations to be submitted to the receive section under this Municipality.

The quotationers will submit their quotations for the above vehicle on the following terms and conditions to this office within 3. p.m. on 13.02.2024, and the same will be opened on that date at 3.30 p.m. where the quotationers may remain present at the time of opening of quotations.

The undersigned reserves the right to reject or accept any or all the quotations without assigning any reason.

TERMS & CONDITIONS:-

1. The vehicle will be provided on monthly hire charges basis (excluding fuel & lubricants)
2. The vehicle will be moved within local area or anywhere as and when requires and the movement be required 24 hours or more including holidays where more than one Driver to be provided with proper night halt.
3. Log Book of the Vehicle for the stipulated period be maintained by the Driver with due signature of the undersigned and the same has to be Submitted to Account Section of this office in every month.
4. Rate of consumption of Fuel (diesel/Petrol) & Mobil, Lubricants will be provided as per rule.
5. The hire charges are subject to deduction proportionately for the day on which the vehicle will not be provided.
6. The vehicle should have to be maintained properly by the Owner and Driver should have to be provided by the owner.
7. Only the vehicle owner who have the vehicle at his own custody for the present will be entitled to submit quotation in this respect (All the necessary documents like valid Blue Book, Fitness Certificate Road Tax, Insurance & Smoke Test Certificate should be submitted within 15(Fifteen) days from the date of issuance of work order).
8. The vehicle owner will be bound to place his vehicle on demand from this end.
9. The condition along with selection of model of the above noted banded vehicle should be treated as final by the authority of this office.
10. All taxes to be paid by the owner.
11. The contract shall be valid for 3 (three) years from the engagement. The contract may be renewed for a further period as mutually agreed upon, subject to satisfaction to the undersigned.
12. This contract may cancel any time with a l(one)month notice without assigning any reason.
13. The payment will be made through RTGS/NEFT/CHEQUE only.
14. The statutory Govt. deductions will made duly from the bill at the time of payment time to time.
15. Any dispute may arrive in future will be settled as per either amicable or Govt. Rule.

Executive Officer

Balurghat Municipality

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6/2/24

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Memo No:- 349/2024-8

Date:- 06.02.24

Copy forwarded for information and necessary action to-

1. The Chairman, Balurghat Municipality.
2. Sri,.....,M.C.I.C. Balurghat Municipality.
3. The Finance Officer, Balurghat Municipality.
4. Assistant Engineer, Balurghat Municipality.
5. The Head Clerk, Balurghat Municipality.
6. The Asst. Head Clerk, Balurghat Municipality.
7. The Accountant, Balurghat Municipality.
8. The Received Section,. Balurghat Municipality.
9. Notice Board, Balurghat Municipality.
10. Computer section for uploading Municipal website.

Executive Officer
Balurghat Municipality

[Handwritten Signature]

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6/2/24