



OFFICE OF THE BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

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Memo No- 3018 /HS-20

Date:- 29.12.23

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by the undersigned from the local Automobile workshops/Engineering farm etc towards the upgrading, remodeling & renovating of following works of "Hearse" (dead body carrying vehicle) no.WB61-0450 engaged under "SWM" head at Sanitary & Conservancy section of Balurghat Municipality.

Terms and conditions:-

- The quotation must be in enclosed Proforma of his own letter head of the farm duly signed by the proprietor of the farm along with all types of taxes.
- The quotations should have to be submitted along with Copies of Trade license, P. Tax, PAN Card, Bank Details etc.
- The quotations to be submitted by hand to the receive counter of this office within 08.01.2024 by 2 P.M and the same will be opened at 3 P.M on the same date where quotationers may remain Present.
- The undersigned will reserve the right to cancel the quotations without assigning any reason and not bound to accept the lowest rate.
- The farm should also provide one year warranty certificate regarding mechanical error.

Specification of the works and required rate :-

Sl No	Specification	Required Rate (Including all taxes)
1	Upgrading and remodeling of clutch function including change of clutch plate & Pressure plate with all incidental charge & labour.	
2	Head light checkup with head light relay including opening fitting.	
3	Frock & Frock bearing & release bearing supply.	
4	Gear box checking & opening fitting.	
5	Starting key switch supply with opening fitting.	
6	Propelor shaft opening with supply of nut bolt cross & opening fitting & all lathe job.	
7	Up-grading of complete cabin with removing damaged portion with welding denting with change of doors and sheets including boxes, Glass frame & glass fitting mechanism with all labour charges.	
8	Rear body and dead body cabin renovating with angle iron structure and stainless steel sheet including welding rebating denting and making new structure with glass frame and glass.	
9	Removing old paint from vehicle & denting of show and coloring with approved 1 st coat metal primer & 2 coat final paint with letter writing.	

Executive Officer
Balurghat Municipality

Memo no :-

Copy to :-

- The District Magistrate, Dakshin Dinajpur, Balurghat.
- The Sub-Divisional officer, Balurghat sadar, Dakshin Dinajpur.
- The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

Date:-

Executive officer
Balurghat Municipality

Memo No 3018/219 H/S-20

Copy forwarded for information to:-

- The Chairman, Balurghat Municipality.
- The MCIC.....Balurghat Municipality.
- The Finance officer, Balurghat Municipality.
- The Head clerk Balurghat Municipality
- The Asst. Head Clerk, Balurghat Municipality.
- The Accountant, Balurghat Municipality.
- Receive section, Balurghat Municipality.
- Notice Board, Balurghat Municipality for Display.

9. Sri Mrinmoy Das, IT support specialist / Sri Ramkrishno Sikder, IT coordinator, Balurghat Municipality, He is directed to upload the NIQ on the Municipal website.

Date: 29.12.23

Executive officer
Balurghat Municipality