

OFFICE OF THE  
**BALURGHAT MUNICIPALITY**



SOVA MAJUMDER SARANI  
BALURGHAT : DAKSHIN DINAJPUR

PHONE NO : 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655

Memo No. 605 / PW - 1

Date. 01/06/2023

**NOTICE INVITING TENDER**

02/BM/PW/2023-24

Sealed tenders in printed form as specified are invited by the Chairman, Balurghat Municipality, Balurghat, Dakshin Dinajpur for the following works from the eligible Contractors as per particulars below and will be received by within the time specified herein.

|     |  |   |  |
|-----|--|---|--|
| 1.  | Name of Work   | : | As per enclosed lists in Annexure - I  |
| 2.  | Estimated cost put to tender   | : | As stated in the enclosed list Annexure – I  |
| 3.  | Eligibility of Contractor  | : | The prospective tenderers who are eligible to participate (Bonafide Outsider Contractors / Engineers Co.Op. / Labour Co. Op. etc.) should have sufficient resources, financial solvency, sufficient experience during the last 5 (five) financial years prior to the date of issue of this Notice single similar nature work under the State/Central Govt. Undertaking, Board/Corporation, Local Bodies or similar Govt. Organization etc.   |
| 4.  | Earnest Money  | : | As specified in the list Annexure – I  |
| 5.  | Printed Forms in which the tenders are to be submitted                                     | : | Municipal, Tender Form.  |
| 6.  | Price per set of Tender documents  | : | As specified in the list Annexure – I  |
| 7.  | Starting date and time of purchasing tender papers   |   | <b>05 – 06 - 2023 at 11.30 A.M</b>   |
| 8.  | Last date and time of purchasing tender papers   | : | <b>16 - 06- 2023 upto 1.00 P.M</b>   |
| 9.  | Last date and time limit for submission of applications and tender paper with quoted rate. | : | <b>20 - 06 - 2023 upto 3.00 P.M.</b> in at Received Section (Application with all technical papers in a sealed envelope and tender papers with quoted rates in another sealed envelope and these two sealed envelopes are kept in a large sealed envelope and must be submitted )  |
| 10. | Date and time of opening of tender at the office of the Balurghat Municipality             | : | <b>23 – 06 - 2023 at 3.00 P.M.</b>   |
| 11. | Submission of credential   | : | Having a credential of a similar nature of completed work of at least 40% of the estimated amount put to tender or 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender or one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value i.e, 40% of the estimated amount put to tender during the last 5 (five) financial years |
| 12. | Mode of issuing Tender Papers  | : | Tender paper will be issued from the office of the Chairman, Balurghat Municipality, Dakshin Dinajpur  |
| 13. | Mode of dropping of tender paper   | : | In the office of the Chairman, Balurghat Municipality by Self at Received Section.   |
| 14. | Materials.   | : | All the materials (Branded I.S.I Marked goods) to be supplied by the Agency, namely cement; - Ambuja, Ultratech, A.C.C & others Branded, Bricks: - 1st class, Sand: - Coarse Sand (Murarai Variety), Steel: - any I.S.I. Branded, Stone: -Pakur variety all black  |

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|     |                            | stone, etc. i.e, all the materials to be supplied as per direction of Engineer –in- Charge and will be accepted as per his satisfaction of the quality and quantity of the materials.  |
| 15. | Time of completion of work | : As stated in the enclosed list Annexure – I  |
| 16. | Terms and Condition        | i) 3(three) years maintenance cost will be borne by the Agency<br>ii) Security money will be refunded in two installment i.e, 30% of the security money will be refunded after 2(two) years from the date of completion of the work. Next 70% of the security money will be refunded after 3(three) years from the date of completion of the work.<br>iii) The work order will be issued after allotment of required fund. |

The tender documents and other relevant particulars [if any] may be seen by the intending tenderers during the office hours in the office of the Chairman, Balurghat Municipality. Earnest Money is to be deposited in the form of D.C.R. or A/C payee Bank Draft in favor of Balurghat Municipality. Application (in duplicate) along with the proof of their current credentials (Xerox copy) clearance certificate of P.T. (in form No. xix), GST, Trade License, I.T, PAN, will have to be submitted to the office of the Chairman Balurghat Municipality and failing which tender paper will be rejected. Submission of Original certificate is must if required.

Intending tenderers are requested to quote their rates after having been verified the rates with concerned schedule of rates and site condition well in advance. All documents will have to be submitted with a self-attestation with a certificate as “produced by me” on each document. Eligible Contractors failing to submit tender documents in the tender box will not be allowed to participate in the next two consecutive tenders if he will submit applications accordingly.

If any tenderer fails to produce the original copies of the submitted documents or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the submitted copies or if there is any suppression, the Tenderer will be suspended from participating in the tenders for a period of 3 (Three) years. In addition, Earnest Money Deposit will stand forfeited. Besides, the Chairman, Balurghat Municipality P.O Balurghat, Dist Dakshin Dinajpur may/shall take appropriate legal action against such defaulting tenderer. The authority may ask to show original copies of all credentials, certificates, company details, partnership deeds etc. as submitted by the tenderer and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

The Chairman, Balurghat Municipality reserves the right to accept or to reject any or all tender without assigning any reason thereof to the tenderer

M. 01/06/23  
Executive Officer  
Balurghat Municipality  
Date. 01/06/2023

**Memo No. 605 /1(2)/PW - 1**

Copy forwarded for information and wide publicity through the Notice Board to :-

1. The District Magistrate, Balurghat, Dakshin Dinajpur.
2. The District Information & Cultural Officer, Dakshin Dinajpur

For information and necessary action with a request to publish it in their Notice Board for wide circulation.

M. 01/06/23  
Executive Officer  
Balurghat Municipality  
Date. 01/06/2023

**Memo No. 605 /2(12)/PW - 1**

Copy to :-

1. The Chairman, Balurghat Municipality
2. The MCIC (PW), Balurghat Municipality
3. The Tender Committee Members, Balurghat Municipality
4. The Finance Officer, Balurghat Municipality
5. The Assistant Engineer, Balurghat Municipality
6. The Sub Assistant Engineer, Balurghat Municipality
7. The Head Clerk, Balurghat Municipality.
8. The Accountant, Balurghat Municipality
9. The Cashier in Charge, Balurghat Municipality.
10. The Received Section, Balurghat Municipality.
11. The I.T Specialist / I.T coordinator, Balurghat Municipality, directed to upload the said NIT in our Official Website
- For information and necessary action
12. Municipal Notice Board.

M. 01/06/23  
Executive Officer  
Balurghat Municipality