



OFFICE OF THE BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

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website : www.balurghatpurasava.webs.com

Memo No- 499 /HS-20

Date:- 20/05/2023

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by the undersigned from the local farm or workshops etc towards the remodeling & upgrading of the scrapped toto no.12 which is lying in a scrapped condition at Techno-India campus under Balurghat Municipality, becoming renovating a vehicle for the use of elderly persons.

Terms and conditions:-

- The quotation must be in enclosed Proforma on the own letter head of the farm duly signed by the proprietor of the farm.
- The quotation should have to be submitted along with Copies of Trade license, P. Tax, PAN Card, Bank Details etc and mention the scrapped values which are to be deducted.
- The quotation to be submitted by hand to the receive counter of this office within 29.05.2023 by 2 P.M and the same will be opened at 3 P.M on the same date where quotationers may remain Present.
- The undersigned will reserve the right to cancel the quotations without assigning any reason and not bound to accept the lowest rate.
- The farm should also provide one year warranty to the vehicle regarding mechanical error or any type defect arise.
- The rate should be submitted including GST & all taxes and the payment may be made after complete supply of the vehicle.

Specification of the works and required rate :-

Sl No	Specifications	Offered rate including GST.
1	Passenger box should be changed & chassis & roof should be extended .	
2	Two pcs of fan & Aluminium hanging handle are to be fitted.	
3	Roof to be prepared with triangle shape and glow-shine board are fitted and at the front side of the roof of the Toto written Blg Municipality services for elderly persons.	
4	Back net cover & side for the rain protection & pictures are to be fitted with the choice of the authority.	
5	A steps should attached for getting on & off for elderly person and added a water stand	
6	Flooring mat , slogans & color should be done.	
7	4 (four) sets of wheel, new tyres & tubes are to be fitted.	

Memo no :-

Copy to :-

- The District Magistrate, Dakshin Dinajpur, Balurghat.
- The Sub-Divisional officer , Balurghat sadar, Dakshin Dinajpur.
- The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

Memo No 499/2(9) H/S-20.

Copy forwarded for information to:-

- The MCIC....., Balurghat Municipality.
- The Executive officer , Balurghat Municipality.
- The Finance officer, Balurghat Municipality
- The Head Clerk , Balurghat Municipality
- The Asst.Head Clerk , Balurghat Municipality
- The Accountant Balurghat Municipality
- Receive section Balurghat Municipality
- Municipal Notice Board for wide publication.
- Sri Mrinmoy Das , IT support specialist / Sri Ramkrisho Sikder, IT cordinator, Balurghat Municipality , He is directed to upload the NIQ on the Municipal website.

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Chairman
Balurghat Municipality
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