

OFFICE OF THE
BALURGHAT MUNICIPALITY



SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655

e-mail - bmpality@gmail.com / bmpality@hotmail.com

website : www.balurghatpurasava.webs.com

Memo No- 3760 /HS-20

Date:- 16-03-2023

NOTICE INVITING QUOTATION

On the basis of emergent works the under signed are hereby invited Sealed quotations from bonafied Engineering firm for 4th servicing of J.C.B machine bearing no. WB-2020 TR 6644 B for smooth work at solid waste management plant for Sanitary & Conservancy section under Balurghat Municipality for the year 2023 of this office. Rate & specifications of the work quoted below. The intending quotationers are requested to quote their rates both in figures and words. The quotation must be accompanied with self attested copies of valid Municipality Trade license ,G.S.T, IT, Pan Card & Bank Details, in favour of the quotation. The quotation will be received by the office at the receive section by 23.03.2023 up to 1 p.m and opened on the same date at 3 p.m. where the quotationers may remain present. The undersigned reserves the right to cancel any or all the quotations without assigning any reason and is not bound to accept lowest rate. The agency will be bound to provide 01(one) year warranty & free of cost servicing to the machine . The payment be made after completion of the work.

Specification of the work :-

Sl No.	Specifications	Offered Rate
1	Change oil & parts :- engine oil, oil filter, fuel filter(pre), T-filter, H- filter etc should be checked and be changed.	
2	Check & Clean with top-up:- coolant level check, radiator clean, air cleaner check & clean, steering oil check, Drive axle oil check, all U-joint greasing check & necessary measures would be taken for running smooth of JCB.	
3	Hyl-oil cooler clean, Break oil check, Hyl oil check with top up, Break check up, Break fluid label check up & necessary works be done.	
4	Battery water & Battery clum check, Unloader & loader pressure check, All oil pipe & rubber drive excel oil should be checked and if necessary be changed.	
5	Greasing must be done in all pivot points and hinges and also all points of the machine.	
6	Window glass RH Replace:- (size - top 16 , lower 20 , long 42. 4 suth & glass pest 02 pcs,	

Sdt
Chairman
Balurghat Municipality
Date:- 16-03-2023

Memo no:- 3760/1(3)/HS-20
copy to :-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Division officer, Balurghat sadar, Dakshin Dinajpur.
3. The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

[Signature]
Chairman
Balurghat Municipality
Date:- 16-03-2023

Memo No 3760/2(1)/HS-20.

Copy forwarded for information to:-

- 1 The Vice-Chairman Balurghat Municipality
2. The MCIC....., Balurghat Municipality.
3. The Executive officer, Balurghat Municipality.
4. The Finance officer, Balurghat Municipality
5. The Head Clerk , Balurghat Municipality
6. The Asst.Head Clerk , Balurghat Municipality
7. The Accountant Balurghat Municipality
8. Receive section , Balurghat Municipality
9. Notice Board, Balurghat Municipality.
10. Sri Mrinmoy das, IT Support specialist/ Sri, Ramkrishno skider , IT Coordinator , Balurghat Municipality . He is directed to upload the NIQ on the Municipal website.
10. Municipal Notice Board for wide publication.



[Signature]
Chairman
Balurghat Municipality

[Signature]