

BALURGHAT CITY LEVEL FEDERATION

BALURGHAT, DAKSHIN DINAJPUR
Registration No.S0022833 of 2021-2022
Account no.112002128171
IFSC code-WBSC0DDCB02
Name of the Bank- D.D.D.C.C.BANK LTD
President/Secretary Mobile No.9475101174

Memo No.15/CLF/2022

Date.07.12.2022

Notice

Balurghat City Level Federation has decided to engage 7 (seven) nos. of posts on Community Service Provider(CSP) under National Urban Livelihood Mission on the basis of performance of Self Help Group(SHG). The selected CSPs will be engaged for Social Mobilization and Institution Development, fund management, Bank linkage and livelihood promotion.

Last date and time of submission of application on 14.12.2022 at 4 P.M.

For details visit the website:

WWW.balurghatmunicipality.org

Sd/-

Chairperson

Balurghat City Level Federation

Date. 07.12.22

Memo No. 15/11(10)CLF/2022

Copy forwarded for information and necessary action to :-

- 1) The Director, SUDA & Mission Director, WBSULM.
- 2) The Chairman, Balurghat Municipality.
- 3) The Vice-Chairman, Balurghat Municipality.
- 4) The MCIC, NULM, Balurghat Municipality.
- 5) The Executive Officer, Balurghat Municipality.
- 6) The Finance Officer, Balurghat Municipality.
- 7) The, Head Clerk, Balurghat Municipality.
- 8) The Accountant, Balurghat Municipality.
- 9) Notice Board, Balurghat Municipality.
- 10) Mrinmay Das, IT, Balurghat Municipality.(Requested to upload in the website)

Silpi Datta Das

Chairperson

Balurghat City Level Federation

Chairperson
BALURGHAT CLF

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Notice

Application in the Prescribed Format is invited from the eligible SHGs members on the basis of their performance under City Level Federation.

| Sl. No. | Name of Post | No. of Posts | Qualification/ Experience/ Honorarium |
|---------|---|--------------|--|
| 1 | Community Public Service Provider (CSP) | 7 (Seven) | <ol style="list-style-type: none">1) Must be A women and at least 21 years of age.2) Must have passed Madhyamik & higher education will be preferred.3) Who has been a member of a SHG which is active and she must have knowledge about book keeping of SHGs for the last 3 years.4) Who has taken credit from SHG at least 3 times and taken a minimum of total amount Rs. 50,000/- and is not a defaulter on payment.5) Must have training & communication skills6) Must have desire to learn new skills & acquire knowledge and is physically fit.7) She should not be a CIBIL (Credit Information Bureau (India) Limited) defaulter8) Is willing to go outside Municipality / District / State as and when required9) Can not continue to act as an employee or office bearer of ULB & CLF.10) The candidate should not be engaged in any regular activities like ICDS worker or as an ASHA activist or as a full time employee of any government organization/ NGO/ Other project and or any other activity . If the candidate suppress the information then, her employability may be void by the authority at any point of time .11) The member must have sound knowledge about the geographical areas for which she is selected12) Disbursement of monthly incentive / honorarium to the Community Service Provider (CSP) on the basis of their performance. |

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Terms and Conditions are noted below:-

- 1) Engagement is purely contractual. Initial engagement is for one year with subsequent renewal based on performance and availability of fund.
- 2) Candidates must furnish the self-attested photo copies of all testimonials and certificates issued by the competent authority with application.
- 3) Candidates should apply in the prescribed Application Form to be downloaded from the website in A4 size paper.
- 4) Candidates should enclose self-attested photocopy of the age proof certificate with the application.
- 5) Self-attested recent passport size photo to be pasted on Application Form as well as on Admit Card and the top of the application form.
- 6) Application should reach on the following address by registered post / courier service.
To, The Chairperson Balurghat City Level Federation , Sova Majumder Sarani, P.O. and P.S.- Balurghat, Dist- Dakshin Dinajpur, Pin-733101, West Bengal.
- 7) Candidate should enclose 1 (one) no. of Self-Address envelop, one positively with postage stamp of Rs.10/-
- 8) Selection Procedure: Selection of the candidates will be made on the basis of the selection test or interview or both as to be decided by the Community Service Providers Selection Committee.
- 9) Authority reserves the right to cancel all or any application without assigning any reason.
- 10) No TA/DA will be paid to the candidates for selection test / interview.
- 11) LAST DATE OF SUBMISSION OF APPLICATION IS 14.12.2022 UPTO 4 P.M.

To
The Chairperson,
 Balurghat City Level Federation,
 Sovla Majumder Sarani,
 P.O. Balurghat,
 Dist Dakshin Dinajpur,
 PIN – 733101

Attach
 passport size
 photo duly
 self attested

Application for the post of Community Service Providers (CSP) under NULM Programme.

1) Name (IN CAPITAL LETTER)

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2) Father's (IN CAPITAL LETTER)

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3) Husband's Name (IN CAPITAL LETTER)

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4) Gender - FEMALE

5) Date of Birth

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6) Nationality:

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7) Category: (SC/ST/OBC/GENERAL)

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8) Address with pin code :

a) Present Address (IN CAPITAL LETTER)

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9) Contact Number:

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10) What app Number :-

14) Additional Qualification (If any):

1) List of documents should be enclosed (Put tick mark in the Box)

| Sl. No. | Documents | Yes | No |
|---------|--|-----|----|
| 1 | Proof of Age | | |
| 2 | Proof of Academic Qualification | | |
| 3 | Proof of Working experience (Xerox copy of Resolution) | | |
| 4 | Proof in support of category (if any) | | |
| 5 | Copies of recent passport size photograph | | |

Declaration: I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary Certificates in original whenever required.

If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my service may be terminated.

Date:

Place:

Full signature of the Candidate

