

OFFICE OF THE
BALURGHAT MUNICIPALITY



SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655
<<< FAX – 03522 – 255649 >>>

e-mail – bmpality@gmail.com
website : www.balurghatmunicipality.org


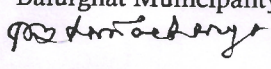
Memo No. 3300 /G-23

Date. 23.03.2022


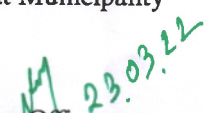
CHARGE HANDOVER REPORT

Consequent upon the Constitution of the Board of Councilors of Balurghat Municipality by the newly elected councilors & election of the Chairman/Chairperson of this Municipality after the Municipal General Election 2022, we the undersigned Relieved and Relieving Officers that is the Chairperson, Board of Administrators, Balurghat Municipality & the Newly Elected Chairman/Chairperson of Balurghat Municipality, do hereby makeover and takeover the charges of the office of the Balurghat Municipality today i.e on-23rd day of March, 2022 at forenoon/afternoon as per provision laid down in Section 19A of the WB Municipal Act, 1993.

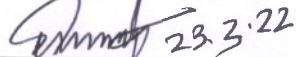
CHARGE HANDED OVER BY


(Signature of the Relieved Officer)
[Shri Shekhar Dasgupta]
Chairperson,
BOARD OF ADMINISTRATORS,
Balurghat Municipality

Executive Officer,
Balurghat Municipality

CHARGE TAKEN OVER BY


(Signature of the Relieving Officer)
[Shri Ashok Kumar Mitra]
Chairman,
Balurghat Municipality

Finance Officer,
Balurghat Municipality

CHARGE HAND OVER HELD IN PRESENCE OF

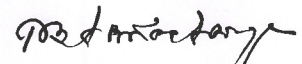

Sub-Divisional Officer, Balurghat Sub-Division (Sadar), Dakshin Dinajpur

Memo No. 3300 1(50)/G-23
Copy forwarded for information to :-

Date. 23.03.2022

1. The Secretary,UDMA,NAGARAYAN, Salt lake,Kol.
2. The Director,SUDA,ILGUS Bhawan,Salt lake,Kol-106.
3. The Secretary,MED,Bikash Bhawan,Salt Lake,Kol
4. The DLB,Pouro Prasashan Bhawan,Salt Lake,Kol
5. The Secretary,WBVB,Pouro Prasashan Bhawan,Salt Lake,Kol
6. The Dist.Magistrate, Dakshin Dinajpur District
7. The Superintendent of Police, Dakshin Dinajpur, Balurghat.
- 8.The DMDO/OC-MA,M.A Section,Dist. Collectorate,Dist.Dakshin Dinajpur
9. The DDLB,Jalpaiguri Divn.Dist. Jalpaiguri.
10. The E.E,MED,Malda Divn.Malda,
11. The CMOH, Dakshin Dinajpur
12. The SDO,Balurghat Sub-Division (Sadar), Balurghat, Dakshin Dinajpur.
13. The Branch Managers of Local Banks
14. The Finance Officer, Balurghat Municipality.
15. The Treasury Officers, Balurghat, Dakshin Dinajpur.
16. The Head Clerk, Balurghat Municipality.
17. The Asstt. Engineer, Balurghat Municipality.
18. The Accountant, Balurghat Municipality.
19. The All Sectional Heads, Balurghat Municipality.
20. The Official Website, Balurghat Municipality.
21. The Office Notice Board, Balurghat Municipality




Executive Officer,
Balurghat Municipality